

**SCHOFIELDS PUBLIC SCHOOL**

**P & C MEETING 7<sup>th</sup> September 2020**

**Time and location**

Via zoom 7pm.

**Attendance**

Alison Woodbury, Alpesh Kumar, Amit B, Annemarie Herrmann, Anand Radhakrishnan, Aseel Iyad, Ayswarya Pradeep Jayanthi, Belinda Malec, Cathy Thoroughgood, Chaitanya Gadi, Colin Ross, Cyra Cyrus Noshirwan, David England, Faten Al-Yabroudi, Genevieve Dalao, Hagar Mohamed, Jade Varty, Jahangir Hossain, Jasvir Kaur, Jayde Watson, Jess Wanders, Jessieca MengFred, Kim Verheyen, M D, Meher Patel, Prachi Chavda, Prathiba Setty, Preeti Johncey (Preeti Johncey ), Rahul Krishnapillai, Sana Khurram, Sanind Shaikh, Sarah Laird, Srikant Epari, Tirupathi Mungamuru, Venu Kondabhathini, Wajma Shamal

**Acceptance of minutes from previous meeting**

Question was raised whether the minutes from previous meeting could be moved by members of the P&C Executive, given that they had received a draft copy prior to tonight's meeting. Colin suggested that a draft copy be made available to all who attended the P&C meeting for their perusal. Colin yet to specify where this draft will be kept.

**Apologies**

Gemma Smith

**Matters arising**

Item	Action	Outcome
Father's Day stall	<i>Colin Ross to look into possibility of having Father's Day stall via pre order system.</i>	<i>Unable to proceed with Father's Day stall due to COVID restrictions. Items pre ordered by Amba to be stored with Mother's Day items until storage area is made available in new school.</i>  <b>Completed</b>
Water seepage in front of brick fence St Albans Rd	<i>Colin Ross to consult the project team regarding this matter.</i>	<i>Colin was advised that Issue has been resolved</i>  <b>Completed</b>
LEGO CLUB	<i>Annemarie to organise for the supplier to send an invoice to Colin and P&amp;C to reimburse the school once purchased.</i>	<i>Invoice forwarded to school. Lego paid for and received by school. P&amp;C reimbursed school. Lego club on hold awaiting COVID safe roll out.</i>  <b>Completed</b>
LEGO CLUB	<i>Annemarie to liaise with school once LEGO has been received to organise purchase of storage containers</i>	<i>Colin to send Annemarie picture of Lego quantity so tubs can be ordered</i>
CBP -19 Grant	<i>Annemarie to check with CBP team on time frame for grant money to be released. (P&amp;C were successful in receiving payment of \$40,000 grant)</i>	<i>Annemarie emailed CBPP team regarding matter. Response was passed onto school. JW to talk to Frances regarding transfer of money to school.</i>  <b>Completed</b>
School photos	<i>Colin Ross to investigate rules for photographers in the school under Covid-19 restrictions. Will be undertaken in Term 4 on the upgraded school site.</i>	<b>Completed</b>
P&C training	<i>P&amp;C Executive liaise with one another to organise training options</i>	<b>Completed</b>

P&C Executive contact list	<i>Members of the P&amp;C Executive to forward contact details to secretary if they would like to be kept in the loop.</i>	<b>Completed</b>
<u>Athletics carnival</u>	<i>Colin to advise if and when K-2 carnival goes ahead.</i>	<i>Carnival plans have been cancelled due to COVID restrictions.</i>  <b>Completed</b>
<u>P&amp;C minutes</u>	<i>Colin to ensure P&amp;C minutes are available on school website. Currently only the March 2020 meeting minutes have been published on the school website.</i>	<i>ongoing</i>
Photos of new sandpit	<i>Colin to show pictures of sandpit progress</i>	<i>Unable to show photos due to technical problems. Photos to be shared next P&amp;C meeting.</i>
<b>OUTSTANDING ITEMS</b>		
PBL awards	<i>PBL reward system still under review Mr Storey is close to finalising PBL awards and will hand them over to Office staff shortly. Hosting assemblies for presentation of awards has been problematic with COVID-19 restrictions, school is working best way to present awards. An update on the PBL program will be communicated to parents.</i>	<i>Ongoing</i>
P&C Storage	<i>Colin Ross to advise P&amp;C of dedicated storage area once school has moved into new build. School will make space available for P&amp;C storage.</i>	<i>Ongoing</i>

Incoming/ outgoing correspondence

CBPP	Email. Confirmation of EFT& Funding Deeds outlining timeframes	Forwarded onto school
CBPP	Email. Grant payment and signed Funding Deed information	Forwarded onto school
Brickresales	Email. Invoice for LEGO	Forwarded onto school
P&C Federation	Email. Link to Webinars	Forwarded onto school and requested Information be added to school newsletter
P&C Federation	Email. Membership Fee relief	
P&C Federation	Email. Holding P&C meetings under COVID-19 restrictions information	
Service Fundraising	Two emails re School Colour Fun run information regarding locking in a date for this year's colour run.	Colin replied to Service Fundraising and confirmed that the school would not proceed with colour run this year due to COVID restrictions
Healthy Lifestyle	Email. Yates \$1000 Garden Grant closing date extended till 2/10 Is the school interested in applying for the grant? Money could possibly be used to set up sensory garden which could also benefit support unit students. Annemarie	The school currently has a number of gardening projects underway including landscaping for new build, sustainability grant and the revegetation along Junction Rd by Blacktown Council. Therefore. there is no interest in applying for the grant at this stage. Colin
Centre for Wellbeing	Email. Supplementary volunteer Grants	

**Principal's report** Colin Ross

Principal's report

Unfortunately, no photos of new school yet. But here are some of the sandpit which was started today.



Sustainable garden grant garden commencing Friday this week.

And we have received our \$1000 worth of LEGO ready for Covid safe roll out. For sizing reference each of the 6 red bags is the size of a reusable shopping bag.



## **School operations**

Thank you to all staff, students, parents and caregivers for their flexibility and understanding during our non-operational period.

We continue to be vigilant in implementing infection control procedures, including daily cleaning in accordance with normal protocols, the promotion of healthy hygiene habits and will continue to make hand sanitiser available for staff and students to use while at school.

Thank you to the parents and families who assist us in safely getting the children on and off site. Regular reminders are being published in the newsletter about how to do this.

School continues to operate effectively under current arrangements and students seem to be engaged, learning and happy.

Many school activities have been put on hold but the students are adjusting to this well. We have been able to participate in debating, Tournament of Minds and Public Speaking through the online world.

We are currently planning for a highly modified Kinder information transition program. Year 7 transition visits have been put on hold but some lessons with Riverstone High teachers will continue.

Many activities including most excursions, PSSA sport and large school gatherings continue to be on hold. At this stage it appears many traditional end of year activities will have to be significantly modified. We have considered many of these but have no firm plans at this stage. We will await further guidance.

## **Staffing**

Mrs Gairns commenced her maternity leave last week and we wish her all the best with the upcoming addition to her family. Due to unforeseen circumstances Ms Boulton will be taking a period of extended leave, Mr Glenn Peters will undertake the teaching responsibilities in 1/2B for the remainder of the year.

## **Move to the new site**

We are working very hard preparing for the move. The move will commence next Wednesday 16 Sept and conclude on the Saturday 19 September. School operations will continue as currently on pop up site.

Canteen availability- The canteen will be unavailable on Thursday 16 and Friday 17 September. At this stage from Monday 21 September to Friday 25 September canteen will only be available for online orders.

## **Pods**

Teachers have been meeting in their pods to plan their work in the new spaces. Groupings will be included in the next newsletter. Many aspects of organisation will change from entry and exit points to where children line up in the morning. Where and when they play, rules in the new spaces.

Teaching pods will be groups of 2, 3 or 4 teachers working in shared spaces. We will do information sessions for parents either onsite or via video to show families what is going on in the spaces.

## **Longneck Lagoon**

Our Stage 3 leaders were able to attend a fantastic day of problem solving and leadership training at Longneck Lagoon. All students represented themselves and the school exceptionally. Have a look below at some photos from the day.

## **Identification**

Occasionally there is a need for parents to collect their children early from school which requires the office staff to check parent's identity. As a matter of course please ensure you have photo ID e.g. Driver's Licence with you when you visit the office.

## **Kindergarten Enrolments for 2021**

We are now accepting enrolments for Kindergarten 2021. If you know of anyone that has a child that is due to start Kindergarten next year, please refer them to the school office.

## **Voluntary Contributions**

Thank you to our 320 families that have paid their Voluntary Contribution Fees. It is not too late to make your payment.

## **Partners In Learning Parent Survey**

This term, parents will have the opportunity to participate in the Partners in Learning parent survey, a part of the Tell Them From Me suite of surveys (student, teacher and parent surveys) on student engagement.

Running this survey will help our school understand parents' and carers' perspectives on their child's experience at school.

The survey is conducted entirely online on smartphones, iPads, tablets, laptops or computers. Due to Covid-19, parents and carers will need to complete the survey offsite using a personal device. All information provided is confidential and the survey will take about 15 minutes to complete.

Although participating in this survey is entirely voluntary, your responses are very much encouraged and appreciated.

More information about the survey is available at <http://surveys.cese.nsw.gov.au>

To access the survey for our school go to <http://nsw.tellthemfromme.com/schofields2020>

### **School Planning Consultation**

In 2021, we will be commencing a new school plan improvement cycle. Community engagement is a critical factor for improving the progress, achievement and wellbeing of your students. When schools, families and the broader community work together to develop positive connections, students thrive.

At this stage we are planning for this consultation to be via online meetings. We will schedule a series of opportunities for families to have input about our school improvement plan. Dates, times and formats will be communicated as soon as possible to allow as many families as possible to take part.

### **Education Week- Learning Together**

During Education Week we celebrated and shared online some of the wonderful work and learning happening at SPS. You can still access many of the images on our website.

<https://schofields-p.schools.nsw.gov.au/gallery.html>

We also planned our first assembly in many months but the weather intervened, so we had our first virtual assembly. We were able to present our 2020 Student Representative Council badges to class representatives, certificates to our Operation Art winners and finally, the medal to our highest fundraiser from last year's Colour Run.

### **Year 6 Mufti Day Fundraiser**

Thank you to everyone who supported our Year 6 mufti day. Over \$800 was raised. Funds will be used to reduce costs associated with the Year 6 Farewell and gift to the school.

### **Building Update Meetings**

Thank you to all the parents who were able to take part in our online updates on Tuesday morning and evening. We were able to share a great deal of information about our plans for next term. We will compile some of the frequently asked questions for inclusion in upcoming newsletters.

### **Parent Teacher Phone Interviews and Reports**



Semester 1 reports and interviews have been completed and conducted. As part of our community consultation we will be evaluating the shorter version of the school report.

### **Galungara Public School**

The school formerly known as Alex Avenue has been formally named Galungara Public School.

### **Footy Jersey Day**

Students enjoyed showing their team colours on footy jersey day.

### **Upcoming dates**

Fri 25 Sep	last day term 3
Mon 12 Oct	Students return- upgrade operational
Mon 2 Nov	P&C meeting

### **Treasurer's report**

Jess

#### **Funds**

Cheque Account balance is \$43,954.20 (includes \$40,000 from CBPP Grant)

On line account balance is \$37203.19

#### **Payments made**

\$1000 to SPS to reimburse payment for LEGO

\$1752 Father's Day gifts

\$575 to Andrew's Insurance

## Fundraising

Nil

## WH&S

Item	Notes	Action
Spraying on school oval	<p>What is the school's policy on spraying? GA was spraying something on oval whilst a class was present on field. Clarification sought as to what was being sprayed on playground.</p> <p><i>GA may have been marking lines on the field. The school has strict policy on spraying. It is not done when students are on the field and generally done at times where there will be a break from students on oval. Colin Ross</i></p>	<p><i>Colin Ross to speak to GA to seek clarification on this matter.</i></p>
Unsafe road crossing practices by students on bikes and scooters	<p>An increasing number of students on bikes and scooters are riding across the pedestrian crossing on Junction Rd without stopping first to look for traffic. There have been some near misses and parents are worried that children may be seriously injured. Could the school possibly reiterate safe road rules to the students.</p> <p>Fiona</p>	<p><i>Colin Ross agreed that this was concerning and that the school could remind the students of safe crossing practices.</i></p>
Footpath and school gates Junction Road	<p>The footpath along Junction Road should be completed next term and new gates (consistent with the new school perimeter fence) should also be installed along Junction Road next term allowing school to be completely sealed.</p> <p>Colin</p>	<p><i>Information to be communicated to parents regarding change to school gate entry/exits.</i></p>

**General Business**

<p>PBL awards</p>	<p>Students were asked last year to submit their Merit/PBL awards to their teachers as part of the PBL award review. What has happened to these awards? They have not been returned and neither the class teachers nor office staff seem to know what has happened to them.</p>	<p><i>Colin to ask Mr Storey to address the issue and provide clarification for parents in the next newsletter</i></p>
<p>Parent/teacher communication</p>	<p>What system does the school have in place to enable communication between parents and teachers of students in primary under the current COVID-19 restrictions? Parents of children in infants are able to contact class teachers using seesaw but Google Classroom does not have this provision and it can thus be difficult to get into contact with teachers. Could emailing teachers be a possibility?</p> <p><i>Colin said he would review this with the primary teachers but in the meantime the best method of contact is to ring the office and leave a message for the teacher.</i></p>	<p><i>Colin to consult with primary teachers to determine the best communication method. Colin to ensure this information is passed onto parents via school newsletter.</i></p>
<p>Questions regarding the new build information sessions</p>	<p>Questions regarding the new school were sent to David but no answers yet received. Kim</p> <p><i>The questions and answers were supposed to be in the last newsletter but due to problem with thumb drive they were unable to be included.</i> <i>David</i></p>	<p><i>David to include questions/answers about the new school in the next newsletter</i></p>
<p>Official school opening</p>	<p><i>Will there be an official opening for the new school?</i> <i>Yes, but not at this stage due to COVID-19 restrictions. The school will hold off on the official opening until the community can attend</i></p>	<p><i>Colin to facilitate ways for community to be welcomed into upgraded school facilities.</i></p>
<p>Mini Fair</p>	<p>Has the Mini Fair been postponed till next term? <i>At this stage the Mini Fair has been cancelled due to new COVID-19 guidelines in schools. Students across stage/cohort cannot mix. This can be reviewed next term if conditions ease.</i> <i>Colin</i></p>	<p><i>Colin will review in Term 4 based on COVID-19 guidance from the Department</i></p>

**Meeting closed 7:40**

