

SCHOFIELDS PUBLIC SCHOOL
P & C MEETING 7th December 2020

Time and location

School COLA area 7:05pm.

Attendance

Colin Ross, David England, Cathy Thoroughgood, Fiona Watson, Cyra Noshirwan, Adarsh Badila, Kim Verheyen, Jess Wanders, Kayleen Glover, Annemarie Herrmann, Belinda Malec, Eyas Al Smairat, Alison Woodbury

Acknowledgement of country (David England)

to the elders both past and present and extend that respect to other Aboriginal people present today.

Good evening everyone

Acceptance of previous minutes

Fiona Watson and Kim Verheyen

Apologies

Gemma Smith

Matters arising/Outstanding items

New pavers	Can pictures of the new pavers be made available to parents? Fiona	<i>Colin to put pictures in school newsletter</i> Completed
Christmas Fundraising ideas Kid's photos or art. Calendars and Christmas cards	<i>Colin to investigate and let Gemma know by the end of the week.</i>	<i>School did not participate in any Christmas fundraising due to lack of time and complications caused by COVID restrictions.</i> Completed
OUTSTANDING ITEMS		
<u>P&C minutes</u>	Colin to ensure P&C minutes are available on school website.	<i>Ongoing</i>
LEGO CLUB	<i>Annemarie to order tubs for LEGO</i>	<i>Tubs purchased and delivered to school.</i> AH completed
Slip hazard on footpath outside main gates St Albans Rd	Runoff water is regularly leaking from garden out the main front gate and onto footpath on St Albans Rd and is creating a slip hazard. This problem has previously been raised and was thought to have been addressed. BM <i>Matter has been referred to school infrastructure and is ongoing</i> Colin	
Wood chips slip hazard on footpath	Wood chips from external garden beds are spilling onto footpaths on both St Albans and Junction Roads making footpaths uneven and slippery. AH	<i>Colin to contact school infrastructure regarding matter.</i>
Play equipment in new build	Plans for the school upgrade included play equipment/nature play space which despite being signed off, haven't been delivered. Can the P&C please investigate this further KG	<i>KG to send all details to FW and KG and AW to follow up with P&C</i>
Stockland CARE grants team	Completion report for LEGO Club Stockland CARE Grant.	<i>AH to resend completion report to Colin.</i> <i>Colin to finalise completion report .</i>

Incoming correspondence

P&C Federation	E-Bulletin	<i>Forwarded onto office staff</i>
P&C Federation	Links to P&C Association AGMs and Audit Webinar	<i>Forwarded onto P&C Executive</i>
P&C Federation	E-Bulletin	<i>Forwarded onto office staff</i>
Fundraising with Small Ideas	Email from Kirsty Dole, Client and Fundraising Manager clarifying how fundraising vouchers work	
Parent	Email enquiry whether both parents can attend year 6 graduation ceremony	<i>The school is waiting on information from the Department and will update parents accordingly</i>

Outgoing correspondence

P&C Secretary	November draft minutes	<i>Forwarded onto office and P&C Executives</i>
P&C Secretary	Receipt for purchase of plastic tubs for LEGO club	<i>Forwarded onto Treasurer</i>
P&C Secretary	Stockland CARE Grants completion report	<i>Forwarded onto Colin.</i>

Principal's report Colin Ross

BUSINESS ARISING LEGO GRANT EXTENSION

Apologies-

Water at front gate.

Engineer believes this is the result of a water leak in the irrigation system. Locating the leak is the next challenge.

RACE TO THE END OF THE YEAR

It seems time is speeding up with only seven days left until the end of the year for students. The students, staff and community have all been incredibly flexible and made a difficult year very successful for the students. It hasn't been easy and I'm sure like all of you, we are ready for a break.

SWIMMING CARNIVAL

Our 2021 swimming carnival will be held on Monday 1 February 2021. This is the second day of attendance for students so the note has already gone home.

OVAL

We have opened the grass early to give the students opportunity to play. We will monitor its condition to ensure it is still alive for the start of next year.

ACTIVITIES

We have been trying to fit in as many extra-curricular activities as possible with cricket clinics, NRL clinics and Kinder Farm visit.

REPORTS

Should be sent home this Thursday.

PRINCIPAL'S MEDALLION PRESENTATIONS

Congratulations to the following students who received their Principal's Medallions in Week 5.

Achieving this award shows their ongoing and consistent efforts to be Safe, Respectful and Responsible learners and school citizens.

5/6B - Nicholas, Apphia, William

5/6C - Ciara, Mannat, Nygel, Razi, Sarah

5/6K - Sonia, Vanshika, Khyden , Naratan

5/6M - Khristina, Steven

5/6P - Aryan, Eli, Aariz, Amber, Brinley, Jap

5/6W - Marla, Jacinta, Aroosh, Sienna, Dennis

RIVERSTONE HIGH SCHOOL SCHOLARSHIPS

Congratulations to Sonia 5/6K and Kaiden 5/6C who have received Riverstone High School Year 7 Scholarships. This prestigious award recognises their hard work and commitment to reaching their goals.

END OF YEAR ASSEMBLIES

Our end of year assemblies will be very different this year. We will be holding four assemblies for the presentation of student and class awards, one for each stage. We will be holding one K - 6 assembly for the announcement of the 2021 student leaders. Unfortunately, parents will not be able to attend these assemblies.

KINDER ORIENTATION

Our 2021 Kindergarten students have completed their transition/orientation visits. I would like to say thank you to all the children and families involved, particularly for their patience and understanding when following our COVID protocols to get everyone safely on and off site. Thank you to Mrs Holloway, the Kindergarten team and all staff involved for their planning, flexibility and efforts in welcoming our next group of Kindergarten students.

YEAR 6 GRADUATION CEREMONY

We will be holding a short graduation ceremony for Year 6 on the morning of Tuesday 15 December. Each family of Year 6 students will be allowed one visitor who may attend. More details will be communicated directly to Year 6 shortly.

Requirements below will be in place:

The meeting will be held outside under the COLA.

Attendees will be required to remain in their seats unless addressing the meeting.

Physical distancing protocols must be followed.

Attendees will be required to complete a COVID declaration form including details required for contact tracing.

SCHOOL IMPROVEMENT PLAN PARENT INFORMATION SESSIONS

It was great to have forty-five participants in our first School Excellence Parent Consultation session. The session provided an overview of the School Excellence cycle for 2021-2024. A survey of what families value most in education was also conducted to assist us in planning our directions for the school over the next improvement cycle. The survey was also made available to all families via our SkoolBag app.

Topics covered: A review of the data and findings from student, parents, staff and system sources and draft strategic directions and priorities for the next improvement cycle.

NAIDOC WEEK

As a school community we celebrated the achievements and culture of Aboriginal and Torres Strait Islander people by engaging in activities in recognition of this year's theme; Always was, Always will be. Students and teachers were exposed to the rich history, culture and recognising the achievements of Aboriginal and Torres Strait Islander people.

BOOKWEEK MUFTI, PARADE AND PRESENTATION

'Curious Creatures, wild minds' was the theme of this year's Book Week and there were certainly many of these on display on our Book Week Mufti Day. We were also able to hold a COVID safe parade which gave the students a great opportunity to see each other's creativity.

STAFFING UPDATE

Mr Ryan Cox who has been relieving Assistant Principal at Roselea PS, has been successful in gaining a substantive Assistant Principal position at West Ryde Public School. Congratulations Mr Cox.

We have recently welcomed a number of additional staff to the school: Miss Alfons on 1/2B, Mrs Reid Stage 1 Support Teacher, Mrs Kirkness Stage 1 Support Teacher, Mrs Kim for our EALD students and Mrs Brady for Learning and Support students.

GARDEN BEDS, SANDPIT COVER, TURF ON BOTTOM OVAL

Our garden beds are being utilised by our students, our sand pit has its cover and the turf has been laid on the bottom oval where the demountables have been removed.

Upcoming dates

Thurs 10 Dec	Presentation assemblies Reports home
Friday 11 Dec	Medallion morning tea
Tuesday 15 Dec	Year 6 Graduation Assembly Year 6 Farewell
Wednesday 16 Dec	Class party day Last day for students

Overview of 2021-2024 planning process Presentation Colin Ross

Item	Notes	Action
Communication with school community	The school is aware that it needs to improve communication with the school community and will look at ways to achieve this. It will also review its current communication methods. Some problems were highlighted with existing communication platforms ie newsletters via email and Skoolbag App, such as parents not receiving emails or push notifications. This was thought to have been due to problems caused by updates. CR	<i>School to look at ways of improving communication with school community in conjunction with the school community.</i>

Treasurer's report

JW

Funds

Cheque Account balance is \$3,874.20

On line account balance is \$37207.10

Payments made

\$80 for plastic storage tubs for LEGO club

Fundraising

Item	Notes	Action
Paver money	What will the money raised from the school pavers be used for? Was it supposed to be used for the sandpit? KG Decision on what the money will be spent on yet to be voted on by P&C. P&C has some ideas including additions to sandpit or totems for house teams. This will be voted on and determined by P&C next year. FW	<i>P&C to vote next year on how best to spend the money raised by pavers</i>

WH&S

Item	Notes	Action
Increasing traffic to school car park area.	Will the commencement of support classes next year, result in an increase in the vehicular activity in and out of the school car park area? If so, will the school communicate to parents the need to take extra care when using footpath which crosses access to car park? AW <i>The commencement of support classes in term 1 next year will see an increase in traffic to and from school car park. School will update parents regarding this. CR</i>	<i>Colin to update parents</i>
Risk to students from traffic congestion on St Albans Rd and Lambeth St	Concerns were raised about the traffic congestion along St Albans Rd and Lambeth St. There is an increased risk that children may be injured crossing the road or getting into vehicles. Local residents are also becoming increasingly angry and fed up because motorists are blocking their drive ways when waiting for students. AW <i>The school is aware of the congestion and will continue to remind parents of road rules. CR</i>	<i>Colin to reiterate road rules to parents</i>
Lollypop person	The department of Education has approval for a lollypop person for the pedestrian crossing on Junction Rd. They will be looking at interviewing in term 2 next year. The school has not heard back about a lollypop person for St Albans Rd. Colin	

General Business

Bike shelters	Can we look at getting roofing over the bike racks? The heat and rain are wrecking bikes. In summer they are often too hot to touch at the end of the day. BM It was agreed that this was a problem.	<i>Colin to arrange for quotes for shelter over bike racks</i>
Registration of P&C as charity	Has the P&C been registered as a charity yet? AH JW in process of registering P&C as charity.	
Shade cloth for sandpit	Can we look at getting a shade cloth for the sandpit? AH	<i>Colin to arrange for quote for shade over sandpit</i>

Lego Club	A motion was raised by AH that the P&C fund the purchase of \$1000 worth of mixed LEGO from Brickresales for the school LEGO club. <i>Seconded by AW and motion agreed to by all.</i>	<i>Annemarie to organise order of LEGO from Brick Resales</i>
Disparities with new build	<p>A general discussion was held about disparities with the school upgrade</p> <p>Including:</p> <ul style="list-style-type: none"> • The omission of play equipment/nature play space despite being signed off on. • New court under COLA only fitted out as a netball court and not the basketball court we were promised (to replace the our previous one which was lost due to upgrade). • plans shown to the community prior to the upgrade, indicated that the old office building was supposed to become a canteen and kitchen classroom, ie a learning space and therefore ought to have air conditioning. The finished build however, contains a canteen and what is now called a 'community room' and has no air conditioning. • There is also some dispute over the replacement of lost trees. Some of the trees which were removed were significant trees as they were endangered and thus were to be replaced at a different rate. This does not appear to have happened. • <p><i>P&C will raise these issues on behalf of the school community FW</i></p>	<i>P&C will raise these issues on behalf of the school community FW</i>
2021 school camp	<p>Is anything yet booked for stage 3 camp 2021? KG</p> <p><i>Mrs Yarem has already pre booked Canberra excursion for 2021 DE</i></p>	
Year 6 shirts	<p>Has anything been organised yet for 2021 year 6 shirts? JW</p> <p><i>Marese has found an Australian Supplier that has Australian made shirts at a reasonable cost. There will be more information next year. CR</i></p>	
2021 PSSA	<p>Will PSSA sport be happening in term 1 next year?</p> <p><i>PAAS sport is scheduled to commence term 1 next year. Mr Storey and Miss Chan have been in process of nominating sports. They are tentatively booked but not confirmed DE</i></p>	

Book prizes for awards	Has the school started giving book prizes for awards again? BM <i>Yes, the school has recommenced handing out book prizes for gold awards only. CR</i>	
Footsteps performance	How will the footsteps performances be presented? CN <i>The school has organised a camera man to film the footsteps performances. Parents will be advised as to how they can be viewed once all has been finalised. Colin</i>	
Start date for 2021	Can I have confirmation that the start date for students in 2021 is a Friday? KV <i>First day of school for students in 2021 will be Friday the 29th January. Colin</i>	
2020 NAPLAN	Have students been disadvantaged by the cancellation of 2020 NAPLAN due to COVID? BM <i>A similar test was provided by The Department of Education to students who missed out on NAPLAN to enable them to practice. Students have also undergone a number of different assessment tasks to gauge where they are at. DE`</i>	
Gardening Club 2021	There are extensive gardens throughout the school which will require ongoing care. Colin would welcome parent helpers to assist with a gardening club next year (COVID restrictions permitting).	<i>Colin to provide information regarding parent volunteers for gardening club in 2021</i>
Uniforms	Parents have been unable to order new school uniforms from the online store because they have been out of stock since the start of the year. The shortage probably due to COVID as the stock comes from China. KG <i>School unaware of the problem and will look into it. Colin</i>	<i>Colin to follow up</i>
P&C meetings 2021	Will we go back to having P&C meetings via zoom next year? <i>This is something for the P&C to decide and depends on COVID restrictions. ZOOM meetings have increased attendance, however active participation is lower via zoom.</i>	<i>P&C to discuss meeting options next year</i>

President FW thanks everyone for their attendance and support during this difficult year and wishes everyone a happy holiday.

Meeting closed 8:43

