

**Therapy Process Flowchart - to be referred to during initial consultation between teacher and parent to ensure goals are relevant to IEP goals**

Parent/Carer Request for NDIS Therapy Support Guidelines application is completed and submitted to School Principal

Student identified as requiring external functional supports which may include specialised therapy services that address the child's developmental and /or functional needs including speech pathology, occupational and or behavioural therapies.

This request will be discussed at the student's IEP meeting with the classroom teacher and will be an ongoing conversation throughout the year as required.

Schofields Public School Learning and Support Team

- review applications received each week and either approve or decline in consultation with teaching staff

AP Learning and Support to:

- advise parent/carer of the outcome via phone contact or email.

AP Learning and Support to:

- contact Therapist to complete sign off requirements and School Induction procedure.

Please Note: This process may take up to two weeks and therapy on-site will not start until all requirements are complete

- Monitor therapist on-site ensuring that all guidelines are followed